



RIBA SUFFOLK

Craftsmanship Award 2022

Annual Craftsmanship Award 2022

(for buildings completed between 2019 and 2021)

A nomination form for the 2022 Craftsmanship Awards is attached, and can be photocopied as necessary. The following notes are for the guidance of applicants.

Applications are invited from architects, contractors and property owners for buildings in **Suffolk** completed (or substantially completed) between 2019 and 2021.

AWARD RULES

1 There are four classes of awards:

2 Class A

New Building showing a high standard of craftsmanship throughout.

At the discretion of the adjudicator this class may be divided, and an award given for a large, and for a smaller building.

Class B

Major Alterations and/or **Extensions** to existing buildings showing a high standard of craftsmanship throughout.

Class C

The **Restoration** and repair of an existing building showing a high standard of craftsmanship throughout, and maintaining the original character of the building.

Class D may be awarded for an example of **individual craftsmanship** and nominations will be accepted whether or not the building is entered into Class A, B or C. The trade must be specified, together with the names of the tradesmen and trades women and their employer (sub-contractor).

- 2 Any number of buildings can be entered, but each must be on a separate nomination form and each accompanied by the appropriate fee.
- 3 Entries should be accompanied by **at least one photograph** in JPEG format on a USB stick, **a description of the project** (typically one side of A4) **and location map** or plan. For rural nominations this should ideally be a copy of the 1:50,000 OS map, for urban area buildings a street map or location plan will suffice.
- 4 Architects, Building Contractors or the property owner can submit entries but the building must be in **Suffolk** and have been designed by a **registered architect**.
- 5 A **fee of £25.00** (cheque made payable to RIBA Suffolk) should accompany each nomination.
- 6 The **closing date** for entries is **Monday 14th March 2022**.
- 7 Persons completing entry forms should ensure that the building owner, the building contractor and the architect are all aware of the nomination and that the occupier is aware of a potential visit from the adjudication team (up to 3 people).

Results of the Awards will be announced at the annual dinner of the Suffolk Joint Consultative Committee for Building to take place at **Trinity Park Conference Centre, Ipswich on Thursday 12th May 2022**. Tickets are available from:

Lee Burke, National Federation of Builders
Elizabeth House
8A Princess Street
Knutsford, WA16 6DD
Cheshire

Lee.Burke@builders.org.uk

01772 789314

- 8 **Award certificates** will be presented to **the builder, the architect**, and the **client** of the award winning buildings. The person nominating a successful project will be notified prior to the dinner and will be expected to provide digital photographs which will be presented during the evening.
- 9 If in the opinion of the assessor, none of the work nominated is of sufficiently high quality, no award will be made.

Bryan Wybrow

R I B A S U F F O L K
01473 689532
bryan@klharchitects.com

Please note that nomination forms should be sent to:

John Norman

43 Bixley Drive,
Rushmere St. Andrew
IPSWICH
Suffolk IP4 5TX
01473 728921

NB – new address and new email

RIBAcraftsmanship@gmail.com

Your nomination fee can be made by Bank Transfer to:

- Bank: Barclays
- Sort Code: 20-44-51
- Account Name: RIBA Suffolk
- Account Number 00866113

Please ensure a reference is provided with the bank transfer so that it can be easily associated with your entry.

Annual Craftsmanship Award 2020 (for buildings completed between 2019 & 2021)

Nomination Class: please ring

A (New build) **B** (Alterations/extensions) **C** (Restoration) **D** (Trade)

Name and Address of Building:

Completion Date:

Name and Address of Architect:

Telephone and Contact name:

Name and Address of Contractor:

Telephone and Contact name:

Name and Address of Building Owner:

Name of Occupier (if different):

Contact for Inspection:

Telephone: Office:Mobile:

Please enclose a cheque for £25.00 made payable to RIBA Suffolk

OR a confirmation note stating payment has been made by Bank Transfer – and enclose photographs, project description and location plan.

I confirm that the building owner/occupier has been informed of this nomination

Signed: Date:

For:

Nomination forms (and cheques*) should be sent to: *Bank Transfer preferred

John Norman

43 Bixley Drive, Rushmere St. Andrew, Ipswich, Suffolk, IP4 5TX

RIBAcraftsmanship@gmail.com

Occasionally, on the day of the adjudicators visit we need to let you know of changes to the arrangements. Please supply a 'phone number:

Ideally a different number to those above (ie Company Secretary / Receptionist etc.)